

## Sample #4 Tankcar Unloading Checklist

Car No.:	Date:
Product:	Tank:

Initial YES	Initial NO	<b>A. INITIAL CHECK</b>
		A1. Are you wearing your Personal Protective Equipment (PPE)?
		A2. Is the rail switch or derailer applied to isolate the area (both directions if applicable)?
		A3. Is the "STOP-Tankcar Connected" sign installed? (Blue flag)
		A4. Is the hand brake set?
		A5. Are the wheels chocked so the tankcar can not move in either direction?
		A6. Is the car number correct?
		A7. Have you checked for a defect card or bad order tag? If found, notify supervisor.
		A8. Are tank ladders, handrails, grab irons and top platform safe and undamaged?
		A9. Tank test date:____(Year)____Due      Safety valve test:____(Year)____Due
		A10. Heater coil test:____(Year)____Due (interior coiled cars only)
		A11. If equipped, is protective housing cover operative and able to be properly secured and sealed?
		A12. If equipped, are the vapor and liquid lines operable and plugs secured and chained?
		A13. Is there any evidence of leakage from the top or bottom of the car?
		A14. Is there a containment area or container available for any leaking material?
		A15. For FLAMMABLE products, are there No Smoking, Burning and Welding signs in the area?
		A16. For FLAMMABLE products, is grounding lead connected directly to the tank?
		A17. For FLAMMABLE products, are spark proof tools available and in use?

### B. UNLOADING

		B1. Are all unloading lines able to be properly secured?
		B2. If applicable, are steam connections secured?
		B3. For bottom unloading, has the manway been opened and secured?

**C. AFTER UNLOADING**

	C1.	Is manway gasket in place and in good condition?
	C2.	Are manway cover bolts wrench tight? (Star pattern)
	C3.	Are all valves securely closed and pins/chains attached?
	C4.	Is protective housing secured in locked closed position? Seal No. _____
	C5.	Is bottom outlet valve cap gasket in place and in good condition?
	C6.	Is bottom outlet valve cap or plug secured and wrench tight?
	C7.	Have steam coil caps been removed and left hanging? (Interior coiled cars only)
	C8.	Are the proper placards (4) in place for shipment? UN No.: _____ ( If applicable)
	C9.	Has car been checked for spillage? If spillage occurred, has it been removed?
	C10.	Have grounding leads been removed? ( If applicable)
	C11.	Are walkways locked in up position?
	C12.	Are wheel chocks removed?
	C13.	Is final walk around inspection completed?
	C14.	Are "STOP – Tank Car Connected" signs removed and switch/derailer unlocked?

<p>I have inspected this car and find it secure and ready to be shipped and that defects noted have been corrected or proper notification has been made.</p> <p>TRACKMAN: _____</p>	<p>I have reviewed the completed checklist and all defects noted below have been corrected or proper notification has been made.</p> <p>SUPERVISOR: _____</p>
<p>Comments (please be specific):</p>   	